



JFY2025

**(JICA Knowledge Co-Creation Program)(KCCP) for Long-Term Participants
(JICA Development Studies Program)**

OFFICIAL APPLICATION FORM

To be Confirmed and signed by the head of the relevant department / division of the applying organization

Instructions

1. Fill-in all **YELLOW** areas (or cells) of this form by computer. (DO NOT **handwrite**.)
2. Fill in the form in English.
3. All **YELLOW** areas **MUST** be filled-in (Do not leave these areas blank. Please write "N/A" if not applicable).
4. Write dates in the order of day, month, year (ex:31st day of January, 2025 is "31/Jan/2025").
5. Write proper nouns in full without abbreviation.
6. Check your application form using the check lists at the bottom of this application form.
7. Print out all pages after entering required information in all questions.
8. Obtain Signature(s) of the applicant's present organization (if necessary, digital stamp/signature is acceptable.).

1. Course Title:(Please write down as shown in the General Information)

Human Resources Development in the Mining Sector (KIZUNA Program)

2. Course Number (the number as "XXXXXXXXJXXX" shown in the GI)※1

									J			
--	--	--	--	--	--	--	--	--	---	--	--	--

3. Country Name

--

4. Name of Applying Organization:

--

Our organization hereby applies for Knowledge Co-Creation program (KCCP) of the Japan International Cooperation Agency and proposes to dispatch qualified nominees to participate in the programs.

Date:		Signature:		
Name				
Designation / Position			Official Stamp	
Department / Division				
Office Address and Contact Information	Address:			
	Telephone;	FAX;	E-mail;	

MINISTRY (When this application is through a ministry.)
Our ministry hereby applies for the training and dialogue program of the Japan International Cooperation Agency and proposes to dispatch qualified nominees to participate in the programs.

Date		Signature	Signature
Name			Official Stamp
Department / Division			
Position			

Confirmation by the organization in charge (if there is no Note Verbale/ Letter from the government nominating the applicant) ※2

I have examined the documents in this form and found them true. Accordingly I agree to nominate this person(s) on behalf of our government.

City/Town		TEL (Primary)	Country Code	
State/Province		TEL (Secondary)	Country Code	

Email		Passport possession	
-------	--	---------------------	--

※1. 研修員決定決裁後にKCCPシステムでの研修コース登録を行う場合は記載不要。

※2. 署名又は代替書類は必須であり、いずれも無い場合、研修員の受入、来日手続きが不可となるため留意すること。

Part A: Information about the Nominee

1. Personal Information

1-1. Course Title

Human Resources Development in the Mining Sector
(KIZUNA Program)

Color Photo
(4cmx3cm)

Paste your photo
taken within
6 months.

1-2. Number (Not need to fill in. JICA will inform after selection Procedures)

1-3. Information about the applicant

Family Name				
First Name				
Other Name (If any)				
Gender for Visa application		Date of Birth (Day/Month/Year)		
Nationality		Age (As of 1/Apr/2025)		
Resident Country				
City/Town		TEL (Primary)		Country Name
State/Province		TEL (Secondary)		Country Name
Email			Passport possession	

1-4. Contact Person in Emergency (2 Persons)

1	Name				Relationship	
	Province & Country		TEL		Country Name	
2	Name				Relationship	
	Province & Country		TEL		Country Name	

2. Educational Background

Name of Educational Institution	Province, Country	From (Month) / (Year)		Type of Academic Degree Obtained	Major
Name of Faculty / Department / School		To	(Month) / (Year)		
(Primary Education)		From	/		
		To	/		
(Lower Secondary Education)		From	/		
		To	/		
(Upper Secondary Education)		From	/		
		To	/		
(Higher Education / University level)		From	/		
		To	/		
(Other Higher Education (except training))		From	/		
		To	/		
(Other Higher Education (except training))		From	/		
		To	/		

Total Years of Education: year(s)

Master thesis title ※If you have a summary, attach the file.	
---	--

If the period you have entered in 2. Educational Background above does not match a regular academic period, please indicate your reason in "Remarks" below.

Remarks	
---------	--

1) Language Proficiency Indicate your English abilities with reference to the following.

English Proficiency	Listening			
	Speaking			
	Reading			
	Writing			
	Certificate (Please specify Name of Certificate) <i>ex.: TOEFL, IELTS</i>			
If Others, specify				
Score points obtained		See above		
Test Dates		Day	Month	Year
Your Mother Tongue				

Excellent: Refined fluency skills and topic-controlled discussions, debates & presentations. Formulates strategies to deal with various essay types, including narrative, comparison, cause-effect & argumentative essays.

Good: Conversational accuracy & fluency in a wide range of situations: discussions, short presentations & interviews. Compound complex sentences. Extended essay formation.

Fair: Broader range of language related to expressing opinions, giving advice, making suggestions. Limited compound and complex sentences & expanded paragraph formation.

Poor: Simple conversation level, such as self-introduction, brief question & answer using the present and past tenses.

2) Have you ever been awarded a scholarship for studying abroad?

	Name of scholarship				
	Duration	From	/	To	/

3) Are you currently applying for any scholarship(s), other than Human Resources Development in the Mining Sector (KIZUNA Program) Program?

	Name of scholarship				
--	---------------------	--	--	--	--

4) Have you ever participated in any training course in your country or abroad including any offered by JICA?

	Name of the course				
	Country you visited		Name of the institution or the agency		
	Duration	From	/	To	/
	Name of the course				
	Country you visited		Name of the institution or the agency		
	Duration	From	/	To	/
	Name of the course				
	Country you visited		Name of the institution or the agency		
	Duration	From	/	To	/

3. Present Organization and Nomination

3-1. Present Organization and Position

Categories of Organization		Types of organization	
Name of Organization			
Department / Division			
Position			
Date of employment	/ /	Date of assignment to the present position	/ /
Province & Country	TEL	Country Name	Email

Categories of Organization	Types of Organization	Description
A. Ministry / Government Institution	National Government	Ministry or Federal Institution
	Local Government	Governmental Institution run by state/province or city/town
	Public Enterprise	Government-owned corporation or facilities
B. Higher Education and TVET	University	Either public or Private University
C. Private Sector	Private	Private company including Private school
D. Others	NGO/Private(non-profit)	NGO or non-profit organization
	Self-employed	Freelancer (if you own a company, chose "Private")
	Fresh Graduate	Just graduated or will Graduate soon from University and not working
	Unemployed	not working
	Others	Any status not applying to all above

3-2. **【Questionnaire on Relationship with the Military】 (FOR ALL THE APPLICANTS)**

Please mark Yes or No about your status.

	Personnel of the military or organizations under the military (active military personnel or military personnel listed in the muster roll/military register)
	Personnel of the Ministry of Defense, or organizations under the Ministry of Defense
	Personnel of organizations that are specified by law under the military or the Ministry of Defense in case of an emergency
	Persons listed in the muster roll/military register who are not currently affiliated with the military, the Ministry of Defense, or affiliated organizations
	Personnel of civilian organizations which have divisions to conduct military-related activities

4. Work Experience

- 1) Provide the information of your work experience following the most recent one after graduation from higher education. The first row (most recent one) will be filled automatically if 3-1 Present Organization and Position is correctly filled.
 * In "To", please write the month and year as of you apply for this program.
 Ex., If you applied for this program in the end of October in 2025, Please choose October as month and 2025 as year.

Organization	Department	Position	Period of Working	From / To	Full / Part Time	Type of Org.
				From /		
				*To /		
				From /		
				To /		
				From /		
				To /		
				From /		
				To /		
				From /		
				To /		

****For the Types of Organization, please choose from the followings:**

- A. Ministry / Government Institution
 - B. Higher Education and TVET (Technical and Vocational Education and Training) Institutions
 - C. Private Sector
 - D. Others (non-profit organization etc.)
- *For the details of description of each type of organization, please refer to "Categories of Organization" in 3. Present Organization and Nomination)

- 2) Details of Current and Previous Employment
 Please describe your responsibilities in your current and previous work within 150 words.
 When more space is needed, please write on separate sheets of A4 sized paper.

4. Expectation on the applied KCCP

1) Personal Goal: Describe what you intend to achieve in the applied KCCP in relation to the organizational purpose described in Part A-2.

2) Relevant Experience: Describe your previous vocational experiences which are highly relevant in the themes of the applied KCCP. (required)

3) Area of Interest: Describe your subject of particular interest with reference to the contents of the applied KCCP. (re

5. Declaration

I declare to apply for Human Resources Development in the Mining Sector (KIZUNA Program) with a full understanding of the General Information, especially the articles stipulated below:

(1) APPLICATION

1. All information answered and provided in this application form by me, is true and accurate to the best of my knowledge and ability.
My application will be cancelled if any information is proven to be false.
2. All information provided by me in this application form had been approved by my supervisor in my organization
(Required only for Governmental Officials (including public organizations) and/or Educators.)
3. An application form which is incomplete or missing any necessary document(s) will be deemed ineligible and not considered.
4. The selection procedure and results rest entirely with JICA as the secretariat of SDGs Global Leader. No inquiries or objections by applicants regarding the result of the selection process will be considered.
5. Submission of a master's thesis is optional for doctoral candidates

(2) OBJECTIVE OF THE PROGRAM

- (2-1) When I am accepted for the Program, I agree
- 2-1-1. that the objective of the program which is written in G.I. Therefore, I will participate in additional programs as being instructed in G.I if necessary.
 - 2-1-2. that I am required to contribute to the development of my nation's long-term good relationship with Japan after completing the course in Japan,
 - 2-1-3. that the objective of the program is not provision of employment in Japan upon completion of the program.

(3) JICA's GUIDELINES

【General Rules】

The accepted applicants/participants are requested:

- (1) to understand that participants must physically come to Japan to participate in this program at the date designated by JICA,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants on their own,
- (3) not to change course subjects or extend the course period,
- (4) to understand that inviting participant's family members is not recommended before their stay in Japan has passed more than 6 months,
- (5) to return to their home country on the designated flight by JICA, when they finish the program/course or when it is deemed impossible to finish the program within the program period, or when the participant is not successful on the regular course examination,
- (6) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (7) to enroll and complete JICA-DSP online courses, when you receive JICA's instructions to do so.
- (8) to observe the rules and regulations of the program implementing partners to provide the program or establishments, ("Plagiarism" especially is taken severely by enrolling university, regardless of whether it is direct plagiarism or self-plagiarism and participants may be subjected to disciplinary action such as suspension),
- (9) not to engage in political activities, or any form of employment for profit,
- (10) to agree to be discontinued of the program, should the participant (a) violate Japanese laws, JICA's regulations, or University's regulations, (b) commit illegal or any type of immoral conduct including sexual harassment, (c) become critically ill or seriously injured after arrival in Japan.
- (11) to be responsible for paying any cost for treatment of the said health conditions except for the medical care expenses described in the table of "Expenses To be borne by JICA" in General Information,
- (12) to return the total amount or a part of the expenditure for KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (13) not to drive a car or motorbike, regardless of an international driving license possessed,
- (14) to observe the rules and regulations at the place of the participants' accommodation,
- (15) to refund allowances or other benefits paid by JICA in the case of a change in schedule,
- (16) to accept that the Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan,
- (17) to submit a Health Certificate in JICA format at the participant's expense, when the participant applied to the entrance examinations or within 6 months before arrival in Japan, whichever is later.
- (18) to accept to submit a second Health Certificate in JICA format if deemed necessary by JICA. The cost of acquiring the Health Certificate will be borne by JICA unless it is required due to the candidates' fault.
- (19) to promptly resubmit your medical history, if there are changes in your health condition, such as pregnancy or a pre-existing disease,
- (20) to be in good health to participate in the program. In order to reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest when consulting the doctor for your Health Certificate,
- (21) not to be receiving nor plan to receive another scholarship during the program,
- (22) to understand not to make other applications for different JICA training courses at the same time, and
- (23) to understand that the maximum duration of "Overseas research" and "Temporary Leave (leaving Japan for private purpose)" is 60 days, in principle.
- (24) to accept to take tuberculosis related inspections organized by JICA after arriving in Japan and to submit the results to JICA and university.
- (25) to approve the following conditions on summary of my thesis;
 - ① Summary of the thesis shall be kept at JICA.
 - ② Summary of the thesis can be read by anyone who made a request to JICA.
 - ③ Summary of the thesis can be used for publication by JICA or JICA website.
 - ④ Taking Photocopy of the thesis shall be allowed by anyone with JICA's permission.

【Privacy Policy】

The participants/applicants are requested to understand Privacy Policy of JICA as follows.

(1) Scope of Use

Personal information specified in this form will be stored, used, or analyzed by JICA only within the scope of conducting and supervising JICA's technical training (long-term) (selection, coordination, travel and life support of the participants in Japan) which is stipulated in the Japan International Cooperation Agency Organization Regulations. The personal information contains also medical history information and health certificate.

JICA will provide the personal information to the universities that the applicants wish to enroll.

Once the candidate is accepted by a university, JICA will make a contract for the implementation of the program with that university.

JICA will not use the acquired personal information for purposes other than the above.

JICA will take safety management measures for the acquired personal information and manage it appropriately in accordance with the privacy policy and internal rules.

(2) Provision of acquired personal information to a third party

JICA shall never provide personal information to third parties except as required by law.

However, in the following cases, we will provide personal information and will take the following measures.

(a) In the case of contracted universities for the implementation of the program

The use of the personal information is limited to the scope of the commissioned tasks (implementation of the program) and JICA will request the commissioned party to take safety management measures and manage it appropriately, and will confirm the implementation status.

(b) In the case of uncontracted universities for the purpose of admission screening

The use of the personal information is limited to the admission screening of the applicants by universities (career, academic background, research plan, medical history information and medical certificate), and JICA will notify the applicants of the name of the universities to which the information is provided and the privacy policy of the universities at the time of its provision.

【Security Notice】

JICA takes any measures required to prevent leakage, loss, or destruction of acquired information, and to otherwise properly manage such information.

*Information Security Policy of JICA in relation to Personal Information Protection

■ JICA will properly and safely manage personal information collected through Application Forms in accordance with JICA's Privacy Policy and the relevant laws of Japan concerning protection of personal information and take protection measures to prevent divulgence, loss or damages of such personal information.

■ Unless otherwise obtained approval from the Applicant him/herself or there are valid reasons such as disclosure under the laws and ordinances, etc. and except for the reasons 1-3 below, JICA will neither provide nor disclose personal information to any third party. JICA will use personal information provided only for the purposes in 1-3 below and will not use the information for any purposes other than those described in 1-3 below without prior approval of the Applicant him/herself.

1. To provide the KCCP to Participants.
2. To provide the KCCP to Participants under the Citizens' Cooperation Activities.
3. In addition to 1 and 2 above, if the government of Japan or JICA determines it necessary in technical cooperation.

※JICA's policy for the transfer of personal data from the European Economic Area (EEA) to outside the EEA (to Japan and third countries);

JICA has revised "Bylaws for the Implementation of Personal Information Protection" which was published based on Japan's legislation by adding new provisions regarding how to deal with personal data within the EEA in order to meet General Data Protection Regulations (GDPR's) requirements for data protection. Based on the new bylaws, JICA entered into the EU Standard Contractual Clauses (SCCs) which allows us to transfer personal data from offices within the EEA to offices outside the EEA (in Japan and third countries).

【Copyright Policy】

The participants are requested to comply with the following;

1. The participants shall use all the documents provided for the KCCP (including texts, materials, etc.), within the scope approved by each copyright holder. If the participants apply to online KCCP, the participants shall also comply with terms of use of copyrighted works for the online KCCP that are shown on the JICA website.
(https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html)

2. All the documents for the KCCP (including reports, action plans, presentations, etc.) shall be prepared by the participants themselves in principle. If the participants use a third party's work (reproduction, photograph, illustration, map, figures, etc.), which is protected under the laws and regulations in the participants' country or copyright-related multinational agreements, the participants shall obtain a license to use the work within the scope approved by the copyright holder.

3. The participants shall agree that JICA may use the documents prepared by the participants (including but not limited to reproduction, public transmission, distribution and modification) for other programs conducted by JICA (for example, as reference for other KCCP courses and project formulation).

【Portrait Right Policy】

During the implementation period of KCCP, JICA (including hired photographer and program implementing partners) will shoot photographs and video footage mainly for the following purposes:

- Use on the website or in SNS administrated/operated by JICA,
- Use in JICA publications (public relations magazines, annual reports, journals, etc.) in printed or electronic form,

*Photos and images taken will not be used for commercial purposes and the participants' personal information will not be disclosed to any third party without the consent of the participants.

JICA would appreciate it if the participants of KCCP grant the participants themselves portrait right license to JICA for photos and images taken described above. It is, however, not a requirement of KCCP. The participants do not agree to grant the participants themselves portrait right license to JICA, has absolutely no problem in participating KCCP. JICA respects the intention of each Participant.

- I understand and fully agree to the following terms and conditions set forth above.
- I will be subject to any penalties imposed as a consequence of my failure to abide by the above terms and conditions.
- I understand the intention of JICA on "Portrait Right Policy" mentioned above, and my intention for usage/publication of photographs and videos including the portrait of myself by JICA for the purpose above is as follows:

***Please check the box whether you are AGREE or DISAGREE.

Agree / Disagree

I certify that the statements I made in this form are true, complete and correct to the best of my knowledge and belief.

By Applicant

Name of Applicant:

Signature: _____

DATE (Day / Month / Year): _____ / _____ / _____

Check List

Please check the following **BEFORE** printing

Page	Check Point	Applicant	JICA
All	Are all the Yellow columns (MANDATORY to answer) filled out?		
1	Is the full name written as shown on the Passport? (Check the spelling) (National ID is acceptable if the applicant does not own a Passport) Is the date of birth same as on the Passport or ID?		
2	Is the name of supervisors chosen from the University Information List?		
3	Is the name of the degree same as in the "University Diploma" and "Academic Transcript"?		
4	If the schooling years do not match with the regular academic period, is it explained in the Remarks column? Is the applicant applying for any scholarship other than human resources Development in the winning Sector (KIZUNA Program) Program?		
5	Is the applicant's name of organization, department, and position correctly spelled out? (No abbreviation is allowed) Has the applicant entered whether the applicant's present organization is related to the Military / the Ministry of Defense?		
6	Is the working history and period of the applicant correctly filled out? *Any employment before university completion is not considered as working history.		
7	In 5. Declaration, has the applicant entered a check mark (✓) for either Agree or Disagree?		
Word File for Annex. 2 Research Plan and Career Plan	Is the research plan written in format of "Title", "Introduction", "Objective" and "Conclusion", according to instructions of "Research Plan" of Annex. 2? (Extreme lack of words may not be accepted.) Is the research plan written with the "Title", "Introduction", "Objective" and "Conclusion", respectively followed by Rules of Outline of Research Plan as instructed in Annex. 2-1 Research Plan?		

Please check the following **AFTER** printing

Page	Check Point	Applicant	JICA
1	Is the applicant's photo attached on the Application form?		
5	Are the official stamp and signature of the current organization affixed in 3-3.?		
8	In the Declaration Form, is the signed date within the application period?		
University Diploma	Is the notary seal* affixed to University Diploma? The copied document of original one is approved only with the original notary seal affixed. *The notary seal: To officially notarize the copied document, affixed by authorized public institutions or lawyers. Is the name and date of birth as shown on the Passport or ID? If not, please describe the reason in the letter. If not written in English, is the official English translation attached?		
Academic Transcript	Is the notary seal affixed to Academic Transcript for all the grades earned in the university? Is the name and date of birth as shown on the Passport or ID? If not, please describe the reason in the letter. If not written in English, is the official English translation attached?		
Copy of Passport(ID)	Is the copy of valid Passport (or National ID) attached? If not written in English, is the official English translation attached?		
ID Photo	Is the applicant's photo (4cm x 3cm) attached on Page 1 of Application Form?		
(If applied, Physician's Certificate)	If yes answered in any question in Annex. 3 Medical History, is the Physician's Certificate (written in English) attached? The letter should describe current status of the applicant's illness and state the Physician's consent to join the program.		

Please check the following **BEFORE** submission

Page	Check Point	Applicant	JICA
All	Are all documents and attachments included? •Application Form, •Annex1 (University Information), •Annex2 (Research Plan and Career Plan), •University Diploma (and Official English translation if the documents are issued other than English), •Academic Transcript (and Official English translation if the documents are issued other than English), •Copy of Passport/ID (and English translation if necessary), •Physician's Certificate (If required after answering questions in the Medical History), •Official English Proficiency Certificate as required by the desired university, •Master's Degree Thesis (if any)		

Name of Applicant:

[Redacted Name]



JFY2025

**(JICA Knowledge Co-Creation Program)(KCCP) for Long-Term Participants
(JICA Development Studies Program)**

Part B: Information on the Applying Organization

1. Profile of Organization

1) Name of Organization

2) The mission of the Organization and the Department / Division:

2. Purpose of Application

1) Current Issues: Describe the reasons for your organization claiming the need to participate in Knowledge Co-Creation Program (KCCP), with reference to issues or problems to be addressed.

2) Objective: Describe what your organization intends to achieve by participating in KCCP.

3) Future Plan of Actions: Describe how your organization shall make use of the expected achievements, in addressing the said issues or problems.

4) Selection of the Nominee: Describe the reason(s) the nominee has been selected for the said purpose, referring to the following view points; 1) Course requirement, 2) Capacity /Position, 3) Plans for the candidate after the KCCP, 4) Plan of organization and 5) Others.

1. University Information_s

(1) After examining university list provided by JICA, please fill in University, Supervisor, and the respective Field of studies that you expect to study in Japan.

Name of University and Graduate School(1)	
Name of Course/Major	
Master/PhD	
Supervisor of choice*	
Field of Study	

Name of University and Graduate School(2)	
Name of Course/Major	
Master/PhD	
Supervisor of choice*	
Field of Study	

(2) Time table to complete your course work and graduate (Years needed for graduation)

* Please choose one.

Please note that your choice will not always be granted, since the term of your stay will be decided based on the schedules and conditions of the university.

- To have JICA select the applicable "Time Table for graduation".
- Must graduate within year(s)

For Master's Course

- 2 years course of study as a Master's student
- Starting as a research student, for up to 6 months, then 2 years as a Master's student after passing the entrance exam (for a total of 2 and a half years)
- Either 2 years as a Master's student OR starting as a research student up to 6 months, then 2 years as a Master's student after passing the exam. (for 2 years or 2 and a half years)

For Doctor's Course

- 3 years course of study as a Doctor's Course Student
- Starting as a research student, for up to 6 months, then 3 years as a Doctor's Course student after passing the entrance exam (for a total of 3 and a half years)
- Either 3 years as a Doctor's Course student OR starting as a research student up to 6 months, then 3 years as a Doctor's Course student after passing the exam. (for 3 years or 3 and a half years)

Master's degree applicants must also fill in the name of desired supervisor for some universities. Please refer to the appropriate section of the "university list".

[IMPORTANT] JICA will provide university with your personal information (educational background, career, health condition, health certificate, etc.) necessary for selection.

For the privacy policy of each university, check the description on the university website.

Based on your research plan and request above mentioned, JICA will select the appropriate university. We understand that applicants grant JICA the authority to choose the university.

Research Plan

(1) Write a brief research plan of your proposed Master's/Doctor's thesis. The readers (i.e. faculty members of the graduate school) evaluate your academic ability and motivation in regard to the field of study based on this research plan. Below is an example of the advised structure for the research plan. This structure is not essential, but it is strongly recommended.

Below is an example of the structure of the research plan. Usage of this structure is not essential but strongly recommended.

(a) TITLE of your Master's or Doctor's thesis

(b) INTRODUCTION (1 paragraph):

To state clearly what your research interests are. Necessary to include the followings:

- Background information regarding the selected topic and your involvement (e.g. what is the main reason that you chose the topic, your relevant working experience, etc.)
- The main objective of your study

(c) MAIN BODY (approximately 3 paragraphs):

To provide specific information to support your ideas. To explain what you are going to study and how the research is conducted.

Necessary to include the followings:

- Brief explanation for your analysis of this topic.
- Brief explanation for your research methodology.
- Please do not digress, stick to the topic, and be brief of what you want to learn in the Japanese university you chose.

(d) CONCLUSION (1 paragraph):

To stress the most important point(s) of your research plan, and your future work. Necessary to include the followings:

- The skills which you wish to obtain in Japan.
- How you intend to utilize your research to solve the issue(s) mentioned in the first part of the plan after you return to your country/organization and how it will foster close connection with the Japan /Japanese institute
- Describe how your research will contribute to the enhancement of closer relationship between your country / workplace and the Japanese private sector.

*For PhD courses, please attach your master thesis in English and related papers (if any).

!! IMPORTANT !!

It must be demonstrated that your academic background and/or job experience are sufficient enough to engage in and complete the Master's or Doctoral course in Japan. In this regard, it is essential for you to select a research theme which is associated with your current or future job.

If you are currently employed, it is desirable for you to discuss with your organization to get supporting references, such as a policy and/or strategic paper of the organization.

You must understand the program offered by the graduate school of your choice very well. The readers (faculty members of graduate schools) will evaluate whether their program is capable of supporting your research, based on the description in the research plan that you wrote.

(2) The proposal must be typed in no more than 700 words

(3) Do not forget to sign at the bottom of each page of the attachment.

(4) Please see sample research plan for your reference as attached.

Career Plan after Graduation

Considering the prospective fields of study which you indicated on the application, how do you intend to utilize your knowledge, skills and experiences that you obtained in Japan after you returned to your home country? Keep in mind that the aim of the program is that you not only contribute to the development of industries within your country, but also utilize the networks that formed while in Japan, and continue to foster relationships between your country and Japan. Please describe your idea /plan in 400-500 words.



Annex. 3 Medical History

1. Present Medical Status

a) Have you taken any medicine or had a medical checkup by a physician for your illness such as diabetes, hypertension, asthma, etc.?

	Name of illness	
	Name of medicine	

If yes, please attach your doctor's letter (preferably, written in English) that describes the current status of your illness, and gives agreement to your participation in the program.

b) Do you have any allergies with medicine, food, pollen, etc.?

	What are you allergic to? What kind of allergic symptoms do you have such as itch, rash, hives, etc.?	
--	---	--

c) Please indicate any needs arising from disabilities that may require additional support or facilities.

--	--

NOTES: Disability will not lead to exclusion of the Applicant from the program. However, the Applicant may be directly inquired by the JICA official in charge for a more detailed account of his/her condition.

2. Medical History

(a) Have you had any illness such as heart, hepatic, kidney disease, etc.?

	please specify	
--	----------------	--

b) Have you ever been a patient in a mental clinic or been treated by a psychiatrist?

	please specify	
--	----------------	--

c) Have you ever had any sleeping, eating or other disorders?

	please specify	
	Name of medicine taken if any	

d) Please indicate history of all illnesses you have had.

--	--

3. Tuberculosis Screening

a) Do you have any history of previous TB?

	please specify	
--	----------------	--

b) Has anyone in your household been diagnosed with TB in the last 2 years?

	please specify	
--	----------------	--

c) Do you have any history of recent contact with a case of active pulmonary TB? (shared the same enclosed airspace or household or other enclosed environments for a prolonged period for days or weeks)

	please specify	
--	----------------	--

d) Do you have any history of or are you currently immune compromised (HIV infected, chronic renal failure, malignant tumors, etc.)? Do you have any history of using immunosuppressant (steroids, anti-cancer drugs, rheumatic drugs, etc.)?

	please specify	
--	----------------	--

e) Have you (or your household) had any of the following symptoms in the last three months?

	Symptom type	
--	--------------	--

4. Vaccination history

<input type="checkbox"/>	MMRV (Measles, Mumps, Rubella, Zoster)	<input type="checkbox"/>	Time(s)
<input type="checkbox"/>	MMR (Measles, Mumps, Rubella)	<input type="checkbox"/>	Time(s)
<input type="checkbox"/>	MR (Measles, Rubella)	<input type="checkbox"/>	Time(s)
<input type="checkbox"/>	M (Measles)	<input type="checkbox"/>	Time(s)
<input type="checkbox"/>	Mumps	<input type="checkbox"/>	Time(s)
<input type="checkbox"/>	Hepatitis B	<input type="checkbox"/>	Time(s)
<input type="checkbox"/>	Chicken pox	<input type="checkbox"/>	Time(s)
<input type="checkbox"/>	Meningitis	<input type="checkbox"/>	Time(s)
<input type="checkbox"/>	Polio	<input type="checkbox"/>	Time(s)
<input type="checkbox"/>	Diphtheria Pertussis Tetanus combined	<input type="checkbox"/>	Time(s)

5. Other Conditions/Medical Issues

Are you pregnant? Noted: Answer does not affect the selection of candidates.

	Weeks of pregnancy	Month	Expected date of delivery	/
--	--------------------	-------	---------------------------	---

If you have any medical issues/conditions that are not described above, please indicate below.

--	--

I certify that I have read the above instructions and answered all questions truthfully and completely to the best of my knowledge.
 I understand and accept that medical conditions resulting from an undisclosed pre-existing condition may not be financially compensated by JICA and may result in termination of the program.
 I understand and accept that this questionnaire will be checked for my health care by the people who are engaged in the program during my stay in Japan.

By Applicant

Date	
Name and Title/Position	
Signature	

※Please notify JICA staff upon any changes in your health condition after submission of the form.